

Mortgage Further Details Form

(Data Capture Form Part 2)

Please Complete in Black ink and use Block Capitals

Once Completed Please Send form to: Charles Conran Financial Services (CCFS Online),
221 Greenwich High Road, London, SE10 8NB or Fax to 020 8312 8313 or e-mail to
enquiries@ccifa.co.uk



First Applicant details
Personal Details (Section 8)
 Firstname
 Surname
 Date of Birth DD MM YYYY

Second Applicant details
Personal Details (Section 8)
 Firstname
 Surname
 Date of Birth DD MM YYYY

Lender/Landlord Details (Section 9)
 Name
 Address

 Telephone Number
 Account Number

Lender/Landlord Details (Section 9)
 Name
 Address

 Telephone Number
 Account Number

Dependents (Section 10)

Name	Date of Birth	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

If necessary please provide further details in Additional Information

Dependents (Section 10)

Name	Date of Birth	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

If necessary please provide further details in Additional Information

Employment Details (Section 11)
 Address of your Employer (inc Postcode)

 Your payroll reference
 National Insurance Number
 Name of Tax Office
 Tax Reference Number
 Employers telephone Number
 Percentage of Business Owned %
 For Self Employed Applicants Only:
 Year Business Established
 Number of Years Accounts Available Yrs
 Accountants Details
 Firm Name
 Address (inc. Postcode)

 Person Acting
 Telephone Number
 Accountants Qualification

Employment Details (Section 11)
 Address of your Employer (inc Postcode)

 Your payroll reference
 National Insurance Number
 Name of Tax Office
 Tax Reference Number
 Employers telephone Number
 Percentage of Business Owned %
 For Self Employed Applicants Only:
 Year Business Established
 Number of Years Accounts Available Yrs
 Accountants Details
 Firm Name
 Address (inc. Postcode)

 Person Acting
 Telephone Number
 Accountants Qualification

Payment/Credit History (Section 12)

	Applicant 1	Applicant 2
Have you ever been refused a mortgage on the property to be mortgaged or any other property?	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
Have you ever been convicted or charged with any offence other than a driving offence?	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
Have you (or your company for which you are Director) ever had a County Court Judgement Registered Against you?	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
Have you ever been party to insolvency proceedings, bankruptcy or made a formal agreement with creditors (IVA)?	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
Is there an outstanding bankruptcy petition against you?	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
During the last 3 years have you ever been in arrears on any mortgage or credit agreement?	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
Have you ever owned a property that has been taken into possession as a result of either voluntary arrangement or court action?	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>
Are there any other matters that you wish to be taken into consideration when the lender makes their decision?	Y <input type="checkbox"/> N <input type="checkbox"/>	Y <input type="checkbox"/> N <input type="checkbox"/>

If you have answered YES to any of the above questions please give further details in the Additional Information Section

Mortgage Type (Section 13) If they are the same as Section 6 Please go to Section 14 New Purchase Re-mortgage

Residential BTL Purchase Price/Value

Self-Cert Right to Buy Loan Amount

Shared Equity Share % If Re-mortgage and New loan is higher than current loan please give reason additional borrowing

Loan Term Years Months

Property Details (Section 14)

Address of Property (inc Postcode)

Is the Property Freehold Leasehold Feuhold

If Leasehold then Unexpired Term Years

Service/Maintenance Charges Ground Rent

Property Type:

House Flat Bungalow

Semi-Detached Detached Terraced

Other

If Flat: Purpose Built Converted Studio

Number of Floors Floor Number of Flat

Lift Y N

Deck Access? Y N

No. of Bedrooms No. of Reception

No. of Kitchens No. of Bathrooms

No. of Toilets No. of Outbuildings

No. Basements No. of Acres

No. of Garages

Construction Type e.g. brick Roof e.g. Slate, Tile

Year Property Built

Valid NHBC Or Equivalent Certificate? Y N

Entry Date (Scotland Only) DD MM YYYY

Is or was the property ever owned by the local authority/housing association/ Ministry of Defence? Y N

Will the property be your main residence? Y N

Is any part of the property to be used for business Purposes? Y N

Is the Property a Self Build? Y N

If yes what % is owner occupied %

Is the property subject to any agricultural restrictions? Y N

Is the property connected to or situated above commercial premises? Y N

If you have answered YES to any of the above questions please give further details in the Additional Information Section

Buy to Let (Section 15) Only Complete if this application is for a Buy to Let Mortgage

Expected Monthly Rental Income

Will the property be let to a family member or partner? Y N If so what percentage %

Will you now or in the future wish to reside in the property? Y N

If you have answered YES to any of the above questions please provide further details in the Additional Information Section

Other Properties Owned (Section 16)

Property address	Estimated Value (£)	Current Loan (£)	Monthly Payment (£)	Monthly Rental Income (£)	Lender	To Continue?
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If necessary please provide further details in the Additional Information Section

Other Occupants (Section 17)

Please Give details of anyone aged 17 or over (who is not an applicant) who will reside in the property

Name	Date of Birth	Relationship to Appl
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

If necessary please provide further details in the Additional Information Section

Valuation Details (Section 18)

Valuation Type Basic Mortgage Valuation Home Buyers Full Structural

Estate Agent Telephone

Address (inc. Postcode)

Name of Seller Telephone

Address (inc. Postcode)

Who should be contacted to gain access? Estate Agent Seller

