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SE10 8NB

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Identification Requirements

Under current Money Laundering regulations we are required to confirm the identity of our clients by the following means.

For Face to Face Application (i.e. when the application takes place in one of Charles Conran Financial Services offices and all applicants are present): One document from Section One and One document from section Two

For Non-Face to Face Applications (i.e. when the application is done from afar, e.g. internet, telephone, post, etc and the applicant does not meet with an adviser from Charles Conran Financial Services): One document from Section One and One document from section Two, PLUS One other document from section One or Two

SECTION ONE (Proof of Identity)	Tick		SECTION TWO (Proof of Address)	Tick	
	App 1	App2		App 1	App2
Valid Full Passport			Current UK or EU photocard driving licence*		
EU Member State ID Card			Current full UK driving licence (old style)*		
Current UK or EU photocard driving licence			Current council tax bill		
Current full UK driving licence (old style)			Original most recent mortgage statement		
Valid HM Forces ID card			Bank/Building Society/Credit Card statement (no more than 3 months old)		
Firearms Certificate			Utility Bill (not a mobile telephone bill)(no more than 3 months old)		
Inland Revenue tax notification (no more than 12 months old)			State Pension/Benefits Book*		
State Pension/Benefits Book			Evidence of appearance on the Voters' Roll		

*ONLY ACCEPTABLE AS PROOF RESIDENCY IF NOT USED AS PROOF OF ID

If two applicants reside at the same address, one document bearing both names is acceptable to establish proof of residency for both applicants, e.g. joint bank account statement.

Please enclose the relevant documents, sign this form and return with your application.

Applicant 1 Name:

Applicant 2 Name:

Signed:

Signed:

Date: